

## **NPL Friends Meeting (Zoom)**

January 11, 2021

### **Attendees:**

Jill Angel  
Martha Barrett  
Judy Blachek  
Sue Carey  
Elsa Conrad  
Carol Eyman  
Linda Gillet  
Calann Hertel  
Vickie Hill  
Margie Morse  
Michelle Podsiedlik  
Jenifer Smith

**Next meeting:** February 8, 2021

### **Welcome and intros**

**Review of December meeting minutes:** Approved

**Treasurer's Update for December:** Approved

Review updates only:

- DCU account balance total: \$39,078.54
- PayPal: \$1233.70
- Petty cash: \$151.94
- The Board needs to schedule the 2021 Budget Meeting when all info is available

### **Membership:**

- 104 as of January 11, 2021

### **Infrastructure Update**

- We need plastic shelving inserts for wire carts; cost of \$125 approved

- Request from Pennichuck PTO (Elsa Conrad initiated) to buy books for schools because school libraries aren't available during pandemic. We would use the same rules for other buyers but not a \$100 minimum; Judy would like to open to all schools; Sue Carey will send out email to get PTO contact information. We will let Pennichuck in first for 50 books and see what other schools are interested. 5 soft cover for \$1; 1 hardcover for \$1. Elsa will send Judy an email to schedule Pennichuck visit. If needed, maybe in future we send a note to dist list asking for more children's books (to supply our pop-ups later on).
- NH Humanities Council – Judy proposed donating since they could use assistance; we approved \$200
- Update on big volume buyer sales
  - Western Mass dealer on Monday, the 11<sup>th</sup> - Their visit went well and they spent \$100, plus two memberships
  - Jeff from Toadstool comes on Monday, the 25<sup>th</sup>
- Large album donation coming on Saturday, the 16<sup>th</sup>
- Program on Boston history with David Kruh (cost is \$50) set for Thursday, March 18 – he will talk about at 3 crimes
- Other program ideas – A member (Mary Johnson) wrote about Mother Teresa and could do an online presentation; Possibly in March-April-May timeframe
- Hillsborough Corrections will get back to us when they are ready (paperbacks, for male population – sci-fi, mystery, etc.)
- Pop-up sales in May, if appropriate/possible
- Potential future book sale dates—Avoid Thursday, back to school night, and concert weeks

### **Director's update (Carol Eyman)**

- Building closing

The trustees met on January 5 and voted to keep the library building closed to the public at least until the middle of February, although no exact date was set. They will re-evaluate at their next meeting, February 2.

- Union contract

The library union contract was approved by the Board of Aldermen in December.

- Tax assistance

Tax assistance will not be held at the library this year. The VITA volunteers are offering a virtual option where taxpayers scan and email their W-2s, receipts, etc. to the organization, and the volunteer prepares the return at home. They also plan to have a site where people can drop off documents and pick them up after the volunteer has completed the return. But we don't expect those drop-off sites to be at the library. Details are not finalized yet. Toward the end of January, taxpayers can call 211 for more information or go to

[unitedwaynashua.org/home/our-work/community-initiatives-fiscal-agency-partnerships/vita-volunteer-income-tax-assistance-program](http://unitedwaynashua.org/home/our-work/community-initiatives-fiscal-agency-partnerships/vita-volunteer-income-tax-assistance-program)

The IRS provides very few printed tax forms to the library these days, so library staff are working on a procedure for customers to send blank tax forms to the library's printers and pick them up using curbside pickup.

- Online payments

We have implemented a system that allows customers to pay fines online using a credit card (although we still are not charging fines).

### **Financial Requests/Grants - None**

### **2021 Nashua Reads**

We have a signed contract with the author and provided initial payment. We need to determine when to announce our title; would like to do a video announcement like last year. We might want to announce earlier than usual since it takes longer to acquire books due to pandemic changes.

### **Miscellaneous details**

We received thank-you notes from staff for our staff gifts.

### **Action Items**

Margie	<ul style="list-style-type: none"><li>• Continue effort to contact Booksalefinder regarding other library book sale schedules in 2021</li></ul>
Judy	<ul style="list-style-type: none"><li>• Send template of letterhead with new logo to Board</li><li>• Send Blue Turtle book seller information to Jill</li><li>• Ask member Mary Johnson (get info by January 23) to talk about her book on Mother Teresa</li><li>• Purchase 5 \$20 gift cards to Toadstool for Membership raffle</li><li>• Set up Pennichuck visit with Elsa Conrad</li></ul>
Sue	<ul style="list-style-type: none"><li>• Get PTO contact information for Nashua Schools</li></ul>
Jill	<ul style="list-style-type: none"><li>• Donate \$200 to NH Humanities Council</li></ul>