

NPL Friends Meeting

January 13, 2020

Attendees:

Jill Angel
Judy Blachek
Sue Carey
Carol Eyman
Steven Goldstein
Vickie Hill
George King
Margie Morse
Michelle Podsiedlik

Next meeting: February 10

Review of October meeting minutes: Approved

Treasurer's Update for October, November, and December 2019 & Petty Cash: Approved

- Daily used book sales, book flip/memberships, grants, donations: October - \$1404.70; November - \$5517.23; December - \$2151.00
- DCU checkbook balance: October - \$5285.96; November - \$5253.50; December - \$4967.42
- DCU savings balance: October - \$23,021.29; November - \$25,531.00; December - \$27,682.00
- PayPal: (DCU) October - \$1780.78; November - \$1641.44; December - \$1516.78
- Review petty cash balance: \$26.19 [We approved adding \$100 to petty cash]
- Tax documents filed with the IRS. Jill will inform us when she has filed them with the state, which are due by May 15.
- DCU and check name debacle – we are going to file a DBA (doing business as) Friends of the NPL to accommodate the issue created by new DCU rule that doesn't allow abbreviations on checks; we will also give library staff a second stamp with our proper name.
- 2020 budget planning underway

Membership:

- 81 as of January 13, 2020
- If Library is ok with keeping the membership baskets up longer, we may move out the membership basket drawing due to DCU check name issue that has caused checks to be redone and delayed
- AI: Have Lara send membership list to Judy, Carol, and Margie quarterly

Infrastructure Update

- New VP needed – Patti Rollman has resigned so we will be pursuing bringing in someone new

- Alzheimer's Association Donation – we approved a \$50 donation in memory of Sue Carey's mother-in-law
- Book sale prep
 - Ads – we agreed not to place ads in the local newspapers, but will continue the large version of an ad on BooksaleFinder.com (we will add a link to join online – for quicker entry on Friday night); we may also add a flyer to our BookTique area regarding Friday night entry
 - Handling the Friday night entry problem – We discussed ways to improve the confusion caused by having to lock the library at 5:30pm: put more info on flyer; possibly block off area upstairs so people can come into the library but not go downstairs yet; info in BooksaleFinder.com ad
 - Judy requested tables from the city and use of the Holman sign, but hasn't heard back yet (she will send message to another contact)
 - Honor Societies helping out again
 - BAE volunteers will help on Monday evening, 3/16
 - Review pricing – if a CD or DVD is unopened we will put a sticker on it for special pricing
 - We will do the teacher offer on Sunday again; Sue Carey will write up and communicate to teachers
 - Last day for donations for book sale – March 9
- Summer author ideas
 - Claire Cook – From Georgia (she is beyond our usual summer price range)
 - Ann Hood – From Providence, the Chelmsford Read selection (she is beyond our usual summer price range)
 - Ted Reinstein, WCVB reporter and author of *New England's General Stores* and *Wicked Pissed: New England's Most Famous Feuds* – We will pursue bringing him in; Judy will send him mail and Carol will check library room schedule for late July and August

Director's update (Carol Eyman)

- Tax help starts February 3
- The library launched Hoopla – offers audio books, video, ebooks; there is no waiting list so it's more expensive; you can select 4 items a month
- There have been several personnel changes at the library recently
 - New part time reference librarian: Brendan Chella
 - Mary Ellen Carter Gilson is now a full time reference librarian.
 - New library assistant in Youth Services: Meghan Cloutier
 - Elena Kolbenson promoted to Executive Assistant in the administration office
- The director's reports delivered at library trustees meetings are now posted on the city website, in addition to agendas and minutes. They can be found at nashuaNH.gov under Agenda Center.

Financial requests\Grants – We received the Ella Anderson grant for \$5K

2019 Nashua Reads update – No update at this point; the committee is meeting after this Board meeting

Miscellaneous

- Refurbished chairs – they fell apart and are no longer able to be used; Jen would like to put them on display somewhere so we will see if they can be repaired for that purpose

Action Items

Carol	Discuss our video ideas with Roger St. Germaine; Carol does not have time to work with Roger right now
Carol	When the summer reading program schedule is ready (late January/early February), work with Judy to schedule Ted Reinstein
Judy	Confirm with Jen M. about repairing the chairs and contact person who repaired the chairs, if necessary Contact the potential summer author Contact Nick C. at Parks & Rec to confirm our book sale requests
Lara	Send membership list to Judy, Carol, and Margie quarterly
Sue	Communicate our Sunday teacher offer at Book Sale to schools