

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on November 7, 2018, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)
Pauline Desautels
Manuel Espitia
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Chairman Laflamme called the meeting to order at 7:12 pm.

The Board examined the bills and, upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, unanimously:

RESOLVED that bills in the amount of **\$95,525.82** be approved for payment from the **Regular** budget and bills in the amount of **\$2,703.90** be approved for payment from the **Fines** budget.

Upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, the Board unanimously **approved an expenditure in the amount of \$3,450 from Miscellaneous Donations to fund a \$100 purchase of 4th grade books and materials; \$2,900 for virtual reality technology and teen makerspace equipment; \$450 for coding activity sets for Children's programming.**

Upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, the Board unanimously **approved an expenditure in the amount of \$7,500 from the Bloomfield Trust to**

fund \$4,500 to BIGraphics for the primary signage project and \$3,000 for architectural services rendered by Tennant Goucher Architects to fill in the “moat” area adjacent to the south side of the building.

Upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, the Board unanimously **approved an expenditure in the amount of \$5,780.90 from the Stearns Trust to fund \$750 for community book giveaways; \$1,040 for RBdigital magazines; \$3,990.90 to upgrade Tumblebooks ebooks to a platinum level subscription.**

Upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, the Board unanimously **approved the minutes of the October 2, 2018 meeting.**

Chairman Laflamme accepted and placed on file correspondence from staff member George Demosthenes requesting a variance in the process for requesting tuition reimbursement due to the structure of the accelerated program he is enrolled in. Upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, to Board unanimously **agreed to consider a tuition reimbursement request from George Demosthenes for classes he has already registered for.**

Upon a motion duly made by Ms. Kunapareddy, seconded by Ms. Desautels, the Board unanimously **approved the library closing on December 24th to be a paid holiday for staff.**

Director McCormack shared the architectural services proposal from Tennant Goucher Architects to fill in the “moat” area adjacent to the south side of the building. The Board expressed support for this project.

In other business, Director McCormack informed the Board new carpet and flooring on the stairwell is scheduled to be installed on December 19th and 20th. The library will be closed to the public but staff will still report to work. Director McCormack and Assistant Director Hosking are planning professional development opportunities for staff during those two days.

There being no further business to come before the Board, upon a motion duly made by Mr. Espitia, seconded by Ms. Kunapareddy, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:10 pm.

Attest _____

David K. Pinsonneault, Secretary