

NPL Friends Meeting

October 17, 2016

Attendees:

Diane Aiello
Carole Barker
Judy Blachek
Sue Carey
Carol Eyman
George King
Margie Morse

Next meeting: NOTE THAT IT IS OUR ANNUAL MEETING: Monday, November 14, 2016

Review of September minutes: Approved

Treasurer's September Update & Petty Cash: Approved

- Daily used book sales, book flip/memberships, grants, donations, BTB tickets: \$1679.28
- Checkbook balance: \$21,283.41
- Funds in MM: \$13,204.56
- PayPal: \$378.81
- Review petty cash balance: \$135.35

Membership:

- 171 as of October 17, 2016
- Volunteer hours for FY2016 - 1610

Infrastructure

- Nominations: Judy Blachek President, Carole Barker VP, Margie Morse Secretary
- Annual meeting planning – meeting is November 14; performer – Rebecca Rule; 6:00pm social, 6:30 meeting, 7pm program; food: Judy – cheese and crackers, Margie – hummus, Sue, Carole, Diane – sweet; also water
- Staff appreciation – we picked an eating establishment
- Staff Halloween contest – judging will be about 3pm; judges – Diane, Sue, and will solicit for one more; we talked about different ways to judge – top 3 winners get \$25 each and then small awards for everyone else who participated (\$5 DD cards)
- We received a nice thank you note from the Teen summer program Supervisor, Katie Sherman Pires, and she listed all they were able to do with our support
- Updating our banner – Carol looked into options and we liked the Banner Stand for \$129; we would need to come up with a meaningful design – subcommittee (Carol, Judy, Margie)
- By-laws update – information being mailed out before annual meeting re: to permit notifying Friends of the annual meeting by email

- No December meeting

Library Update – Carol Eyman

- New reference librarian, Jennifer Morris
- Still looking for a part-time reference librarian, an emerging technologies assistant librarian, and a part-time library assistant for the front desk
- Received \$7500 from DCU, no strings attached (may use for lighting, of AV equipment, etc.)
- Alderman had to approve the construction contract on October 5; tear up carpet on Wednesday

Financial requests/grants

- Barnes and Noble wrapping program – Library doing it as an outreach event, Friends can participate

2016 Nashua Reads Update

- 171 attendees
- We may almost break even when finances are settled
- Carole had postmortem notes

Miscellaneous

- Job description for Treasurer from Diane – still searching for replacement

Action Items

Diane	Create detailed job description for role as Treasurer so we can determine how to divvy up some responsibilities – FIRST DRAFT
Carol, Judy, Margie	Come up with new design for banner
Margie	Friends web page – HAS STARTED, WILL SEND OUT PROPOSAL