NPL Friends Meeting

August 8, 2016

Attendees:

Carole Barker
Judy Blachek
Sue Carey
Carol Eyman
George King
Margie Morse

Next meeting: September 12, 2016

Review of June minutes: Approved

Treasurer’s June and July Update & Petty Cash: Approved

- Daily used book sales, book flip/memberships, grants, donations: June - $688.06, July - $531.25
- Checkbook balance: $25,194.81
- Funds in MM: $13,192.88
- PayPal: $337
- Review petty cash balance: $135.35

Membership: 159 as of August 8, 2016

Infrastructure

- Treasurer needed – Two people have indicated an interest; we will invite them to a future meeting
- Web page for Friends – Improve the design, especially the current welcome page and navigation; Margie will come up with recommendation
- Date for October meeting – Monday, October 17 (our regular October date falls on Columbus Day and library is closed)
- Annual meeting planning – meeting is November 14; potential performer – Rebecca Rule; 6:00pm social, 6:30 meeting, 7pm program
  - Judy has proposed that we change the by-laws to reflect that we want to eliminate the requirement to send a hardcopy card to members announcing the annual meeting (this will be brought up at the annual meeting)
  - Sue Carey will take nominations for President, 2nd Vice President, and Secretary
- Bike repair station – Station was ordered, will be installed on plaza (Carol has scheduled a bike clinic in September)

Library Update – Carol Eyman

- Air conditioning still being fixed; should be completed soon
• Working on leaks in bricks in Children’s Room – needed to move books; getting new carpeting and a new desk so parts of the room will be closed for about a week in September
• The library has a new microfilm reader
• 4 people have left or are leaving – Bruce retired, Linda Taggart leaving August 25, Megan Thompson leaving in August, Katie Sherman-Pires resigned to go to new job; as a result, teen activities curtailed a bit; need emerging technologies librarian (MLS required), the assistant emerging technologies position needs a BA and a year of library experience – will also do graphic arts
• Construction status – went out to bid two weeks ago, have to have bids in by August 31; on Sept. 6 Trustees will choose a bid, which goes to the aldermanic finance committee, then to the full board of alderman to be approved, then to legal department for contract review, etc.

Financial requests/grants
• Penny Poll proceeds – going hold a poll between Clinton and Trump; Friends will get proceeds
• Savers opportunity – we were invited to do a drive for Savers, but we decided that it does not fit our charter

2016 Nashua Reads Update
Continuing to get ready for September 30 event with Jenny Nordberg; need to send second part of author payment soon. Reading for 2017.

Action Items

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<th>Diane</th>
<th>Create detailed job description for role as Treasurer so we can determine how to divvy up some responsibilities</th>
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<tr>
<td>Margie</td>
<td>Friends web page</td>
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