

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on December 13, 2017, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur Barrett
Pauline Desautels
Linda Laflamme
Holly Klump
Paul Bergeron
Dave Pinsonneault

Also present were Manuel Espitia, Library Director Jennifer McCormack, and Assistant Director Jenn Hosking, who took the minutes.

Mr. Barrett called the meeting to order at 7:03 pm.

The Board examined the bills and, upon a motion duly made by Ms. Desautels, seconded by Ms. Laflamme, unanimously:

RESOLVED that bills in the amount of **\$102,845.86** be approved for payment from the **Regular** budget and bills in the amount of **\$7,141.35** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Bergeron, seconded by Ms. Desautels, the Board unanimously **approved the minutes of the November 8, 2017 meeting.**

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Laflamme, the Board unanimously **approved the following staff promotions as recommended: Julie Andrews to full-time Reference Librarian, Nicole Epperson to full-time Circulation Library Assistant,**

Kylie Hargrove to full-time Circulation Library Assistant, Alex Estabrook to full-time Reference Librarian, and George Demosthenes to part-time Circulation Library Assistant (28 hours).

Upon a motion made by Ms. Laflamme, seconded by Ms. Klump, the Board unanimously **approved the circulation and borrowing policy presented by Assistant Director Hosking.**

Mr. Pinsonneault presented a first draft of bylaws for the Board for discussion. The goal is to have an approved set of bylaws before the Chair's end of term in March. The bylaws will outline the processes of operation and the role of the Board as it pertains to a governing body of the Library. Upon a motion made by Mr. Bergeron, seconded by Ms. Laflamme, the Board unanimously **moved to table the bylaws discussion until the January meeting.**

In other business, Director McCormack introduced Manuel Espitia to the Board. Manuel is interested in participating on the Board when a vacancy occurs. The Director also requested the presence of Board members at the Capitol Improvements Committee meeting on January 29th to express the critical need of the library's requests to maintain a functioning building.

Director McCormack requested the Board reconvene the Burbank Committee with one or two Board members participating. There are some great opportunities in the city to be part of collaborative art projects. Mr. Bergeron volunteered to be the Board representative in this effort.

There being no further business to come before the Board, upon a motion duly made by Mr. Bergeron and seconded by Ms. Laflamme, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:55 pm.

Attest _____

David K. Pinsonneault, Secretary