

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on June 6, 2017, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur Barrett
David Pinsonneault
Pauline Desautels
Scott Jaquith

Also present was Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Mr. Barrett called the meeting to order at 7:00 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Desautels, unanimously:

RESOLVED that bills in the amount of \$ **33,412.72** be approved for payment from the FY17 **Regular** budget and bills in the amount of \$ **861.31** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, the Board unanimously **approved the minutes of the May 2, 2017 meeting.**

Upon a motion made by Mr. Pinsonneault, seconded by Mr. Jaquith, the Board unanimously **approved two expenditures from the Miscellaneous Donations: \$234.50 for the NH Humanities program “A Short Course on Islam for Non-Muslims” presented by Charles Kennedy and \$3,321.00 for payments to Bach’s Lunch performers.**

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Desautels, the Board unanimously **approved \$67,559 be expended from the Stearns trust in FY18 for the purpose of funding Nashua Reads books, downloadable ebooks and audiobooks, databases, high demand reading material and satellite book collections.**

The Director requested the discussion regarding Union contract negotiations be postponed to a special meeting with a date to be determined. The Union had yet to ratify the contract at the time of this meeting.

Assistant Director Hosking presented a revised Computer Use policy changing the daily time allotment customers will be allowed. She also presented a Laptop Borrowing Agreement customers will sign which outlines the loan guidelines, qualifications and replacement costs. Upon a motion made by Mr. Jaquith, seconded by Ms. Desautels, the Board unanimously **approved the revised Computer use policy and the Laptop Borrowing Agreement.**

Upon a motion made by Mr. Pinsonneault seconded by Ms. Desautels, the Board unanimously **approved payment of a tuition reimbursement request from Kristen Murphy in the amount of \$440 for the fall 2018 semester.**

Upon a motion made by Mr. Pinsonneault seconded by Mr. Jaquith, the Board unanimously **approved payment of a tuition reimbursement request from Edmund Lowe in the amount of \$1493.73 for the fall 2018 semester.**

Upon a motion made by Mr. Pinsonneault seconded by Ms. Desautels, the Board **voted unanimously to enter an executive session at 7:18 pm to discuss a personnel matter.** The vote was taken by voice roll call which resulted as follows:

Yea: Arthur L. Barrett, Jr. (Chairman)
David Pinsonneault
Pauline Desautels
Scott Jaquith

The Board exited executive session at 7:26 pm.

In other business, Director McCormack provided an overview of the summer maintenance schedule which includes carpet cleaning and exterior window washing. She also informed the Board a contact email exists on the city website allowing the public to contact them. This address will forward emails to the Chairman, the Secretary and the Library's Administrative Assistant.

Director McCormack shared communication from the City Treasurer regarding a plan to issue a bond to fund deferred maintenance projects in several divisions, including the library. The director submitted three projects to be included in this potential bond issue: brick repointing of the exterior of the building, HVAC repair and HVAC digital controls.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Mr. Jaquith, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:31 pm.

Attest _____

David K. Pinsonneault, Secretary