

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on June 7, 2016, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur Barrett  
Pauline Desautels  
David Pinsonneault  
Kathleen Veracco  
Linda Laflamme  
Holly Klump  
John Farrer

Also present was Library Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Mr. Barrett called the meeting to order at 7:00 pm.

The Board examined the bills and, upon a motion duly made by Ms. Veracco, seconded by Mr. Farrer, unanimously:

RESOLVED that bills in the amount of \$ **35,245.79** be approved for payment from the FY2016 **Regular** budget and bills in the amount of \$ **2,279.70** be approved for payment from the **Fines** budget.

Upon a motion made by Ms. Veracco, seconded by Mr. Farrer, the Board unanimously **approved \$64,589.00 to be expended from the Stearns Trust to fund databases of electronic reading materials and eBooks, participation in the NH Downloadable Books consortium, the Nashua Reads program and other special collection development projects including purchasing updated editions of reading materials.**

Upon a motion duly made by Ms. Veracco, seconded by Ms. Desautels, the Board unanimously **approved the minutes of the May 3, 2016 meeting.**

Upon a motion duly made by Ms. Laflamme, seconded by Mr. Farrer, the Board unanimously **approved two floating holidays for merit employees in FY17** in conjunction with the two floating holidays awarded to bargaining members by contract.

Director McCormack proposed a change in duties to the IT Coordinator job description to include managing the library's website and troubleshooting electronic resources as it pertains to the library's network or website. To compensate these additional duties, Director McCormack requested an increase in compensation for Weston Bent. Upon a motion duly made by Ms. Laflamme, seconded by Ms. Klump, the Board unanimously **approved a \$2,000 increase in pay for IT Coordinator, Weston Bent to compensate additional job duties.**

Director McCormack brought forth a candidate for the vacant library assistant position. She recommended the Board hire Ashlee Lykansion, currently a part-time library assistant to this full time position. Upon a motion made by Ms. Laflamme, seconded by Mr. Farrer, the Board **unanimously approved the appointment of Ashlee Lykansion to Library Assistant in Circulation at a salary of \$16.21 per hour with a start date of June 13, 2016.**

The Board then discussed a request for tuition reimbursement from Edmund Lowe, Library assistant for classes towards his MLS degree. Upon a motion by Mr. Pinsonneault, seconded by Ms. Veracco, the board unanimously **approved a tuition reimbursement in the amount of \$993.00 for Mr. Lowe's fall, 2016 coursework.**

In other business, Director McCormack announced the library family has expanded as two staff members had their babies in May.

Ms. Klump shared her experience at the NHLTA annual conference. She was very impressed with the topics covered at the conference and found the program track for new trustees

to be very informative. She mentioned an additional training for trustees on June 18<sup>th</sup> at the Hooksett Public Library, which she also plans to attend.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Ms. Veracco, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:12 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary