

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on September 4, 2018, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)  
Mayor James Donchess  
David Pinsonneault  
Pauline Desautels  
Paul Bergeron  
Scott Jaquith  
Manuel Espitia  
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Chairman Laflamme called the meeting to order at 7:02 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Desautels, unanimously:

**RESOLVED** that bills in the amount of **\$126,728.07** be approved for payment from the **Regular** budget and bills in the amount of **\$8,543.07** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Bergeron, seconded by Mr. Pinsonneault, the Board unanimously **approved the minutes of the June 5, 2018 meeting.**

Upon a motion made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board **unanimously approved the summer appointments of Elena Kolbenson to PT Reception/Data Entry (25 hours per week) at a rate of \$17.38 per hour with a start date of**

**July 02, 2018, Jared Poliquin to FT Janitor (40 hours per week) at a rate of \$14.30 with a start date of July 02, 2018, and Rob Little to PT Security (24 hours per week) at a rate of \$16.25 with a start date of August 20, 2018.**

Director McCormack discussed revamping the Board's presence on the library website. A new design for the Board's webpage will include photographs of each trustee along with brief biographical information. The Board's city email address will also be added to the page as a single point of contact for the public.

Director McCormack discussed revitalizing the plaza between the library and the building at 14 Court Street to improve its appearance and encourage more desirable and positive activity. There were a variety of challenges the library faced this summer over the misuse of this space. Mayor Donchess informed the Board that he will be requesting some of the unappropriated funds from the past fiscal year be dedicated to improving this space, which will include contracting a landscape architect to develop a design plan. Director McCormack will draft a letter to the Board of Alderman in support of the Mayor's proposal outlining some of the challenges faced this past summer.

Assistant Director Hosking presented a design plan for signage defining space and services in the library. The new design plan incorporates colors from the library logo and identifies with collection signage already created. The Board is in support of this concept.

In other business, Director McCormack recommended the outdoor fountain be removed due to deterioration and the cost of maintenance. She proposed it be replaced with a commemorative piece of artwork in honor of the library's 50<sup>th</sup> anniversary. The Board is in support of this concept.

Director McCormack informed the Board that she, along with other MBK Board members, recently completed a one week training to become a certified trainer in Diversity and Cultural Competence. She is part of a 14 member trainer's circle that will facilitate Cultural Competence trainings for organizations and workplaces in the city.

Director McCormack and Assistant Director Hosking shared a quick overview of the participation in this year's summer reading programs. A more detailed report will be provided at the October meeting.

There being no further business to come before the Board, upon a motion duly made by Mr. Bergeron and seconded by Mr. Jaquith, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:14 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary