

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on December 6, 2016, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur Barrett
David Pinsonneault
Kathy Veracco
Pauline Desautels
Linda Laflamme
Holly Klump

Also present was Library Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Mr. Barrett called the meeting to order at 7:01 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Desautels, unanimously:

RESOLVED that bills in the amount of \$ **47,135.76** be approved for payment from the FY17 **Regular** budget and bills in the amount of \$ **7,021.49** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Laflamme, the Board unanimously **approved the minutes of the November 1, 2016 meeting.**

Upon a motion made by Ms. Laflamme seconded by Ms. Veracco, the Board unanimously **approved payment of a tuition reimbursement request from Edmund Lowe in the amount of \$1493 and a request from Kristen Murphy in the amount of \$879 with \$365 to be paid from the Bloomfield Trust.**

Director McCormack shared an update on the Chandler Wing construction project. The rough framing of the wall partitions is up, doors and windows have been ordered, carpet has been selected and the moisture test returned negative results. One issue has arisen that requires Board input. The original construction documents planned for the existing light fixtures to be re-lamped. However, due to the condition of the fixtures that is no longer a feasible option and it will entail additional costs to retro fit the fixtures that could be reused. The Board instructed Director McCormack to proceed with the electrician and architect's recommended change order and to instead replace old light fixtures with new cost effective LED light fixtures.

Director McCormack shared the painting Sally Gingras submitted to the library as a result of her trip to Lithuania funded by the Zylonis Trust.

Mr. Pinsonneault summarized a recent meeting he attended as the Boards representative to the City's strategic planning committee. He was tasked with returning aspirations the Board has for the City that would benefit the library's constituency. The Board brainstormed the following goals:

- Busier downtown, more reasons to gather as a community similar to the Holiday Stroll or Nashua Goes Back to School
- Opportunities to attract young professionals to the downtown area
- Improved transportation system to make it easier, quicker to get downtown

Mr. Pinsonneault plans to share these goals with the strategic planning committee at the next meeting.

Director McCormack and Assistant Director Hosking presented their experience at the Public Innovators Lab, the philosophy of turning outward and the plan to incorporate this method of community engagement into the library's core values as well as its daily operations. The

Board expressed full support of this approach and understands its value in ensuring the library is an integral part of the community.

Chairman Barrett shared that library staff member Mark King was elected to the State Legislature. Director McCormack stated he has arranged a work schedule with his supervisor that will allow him to meet the time requirements of both positions.

Director McCormack reminded the Board that Ms. Veracco's term will end in March so it is time to start brainstorming potential candidates.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Ms. Laflamme, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:21 pm.

Attest _____

David K. Pinsonneault, Secretary