

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on November 1, 2016, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur Barrett
David Pinsonneault
Pauline Desautels
Linda Laflamme
Holly Klump
John Farrer

Also present was Library Director Jennifer McCormack and Assistant Director Jenn Hosking, who took the minutes.

Mr. Barrett called the meeting to order at 6:59 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Farrer, unanimously:

RESOLVED that bills in the amount of \$ **25,821.52** be approved for payment from the FY17 **Regular** budget and bills in the amount of \$ **6,454.01** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Laflamme, the Board unanimously **approved the minutes of the October 4, 2016 meeting with an amendment specifying the name of the project for which the City will front the financial costs.**

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Laflamme, the Board unanimously **approved \$6,075.00 to be expended from the Zylonis Trust; \$6,000 to fund a performance by the Nashua Chamber Orchestra in June 2017 featuring a Lithuanian born**

violinist Egle Jarkova and a piece entitled Lithuanian Dances; and \$75 to fund the trust's annual filing fee.

Director McCormack requested approval for a delayed opening or early closure on a date to be determined for staff training. Director McCormack and Assistant Director Hosking will present on their experience at the Hardwood Institute, the framework used and how it will be applied to decisions and practices at the Nashua Public Library. This session will be followed by an optional Narcan training led by Public Health. Upon a motion made by Mr. Pinsonneault, seconded by Ms. Klump, the Board **unanimously approved a delayed opening or early closure for staff training scheduled at the discretion of the Director.**

Upon a motion made by Mr. Pinsonneault, seconded by Mr. Farrer, the Board **unanimously approved the appointment of 3 staff members; Kylie Hargrove to part-time Library Assistant at a rate of \$16.25 per hour with a start date of November 7, 2016; Effat Koushki to part-time Library Assistant at a rate of \$16.25 per hour with a start date of November 14, 2016; Marita Klements to Reference Supervisor with an annual salary of \$45,000 starting November 7, 2016.**

Director McCormack informed the Board that due to the budget challenges the City is facing in FY18, the Mayor has given all City departments notice of a hiring freeze instituted immediately until further notice. The library will be able to fill two full-time positions currently open, Reference Librarian and Assistant Librarian of Emerging Technologies, but will not be able to fill two part-time Reference positions currently posted. At the request of the CFO, the Director has also provided the City with a budget scenario should the directive be level funded operations in FY18. This scenario retains all staff positions, but threatens a number of Sunday hours and some services. Director McCormack shared an invitation to the Board from the Mayor

to a FY18 Budget Summit at 7 pm on November 10, 2016. Both the Mayor and the CFO will present further details about the budget outlook for FY18 and the challenges the City faces.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Ms. Klump, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:37 pm.

Attest _____

David K. Pinsonneault, Secretary