

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on October 6, 2015, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur L. Barrett, Jr. (Chairman)
David Pinsonneault
Linda Laflamme
Pauline Desautels
Kathleen Veracco

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes and John Farrer.

Mr. Barrett called the meeting to order at 7:06 pm.

The Board examined the bills and, upon a motion duly made by Ms. Veracco, seconded by Mr. Pinsonneault, unanimously:

RESOLVED that bills in the amount of **\$104,459.38** be approved for payment from the FY2016 **Regular** budget and bills in the amount of **\$672.29** be approved for payment from the **Fines** budget.

Upon a motion made by Ms. Veracco, seconded by Ms. Laflamme, the Board unanimously **approved \$2,000 to be expended from Miscellaneous Donations to fund the purchase of eleven early literacy tablets for circulation.** Digital Credit Union (DCU) generously donated this money in support of the library's efforts to provide literacy programs for children in our community.

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Desautels, the Board unanimously **approved \$5,000.00 to be expended from the Zylonis Trust to fund a Lithuanian heritage concert in November 2015.**

Upon a motion duly made by Ms. Veracco, seconded by Ms. Laflamme, the Board unanimously **approved the minutes of the September 1, 2015 meeting.**

James Gaul of Boston Advisors presented an overview of the library's investment portfolio. This included a performance summary through the month of September and market review and outlook. Mr. Pinsonneault requested the Board be emailed copies of the quarterly investment reports. Director McCormack will forward these reports to the Board.

Assistant Director Hosking requested a change in the library's meeting room policy to better meet community demand. The requested change will allow rooms to be reserved by not for profit individuals for conference calls. Specifically the terms 'group' and 'individual' in paragraph two and three under Eligibility will be changed to 'entities'. Upon a motion made by Mr. Pinsonneault, seconded by Ms. Desautels, the Board unanimously **accepted the changes to the library's meeting room policy.**

Director McCormack discussed the energy audit report from Peregrine Energy Group. The consultants evaluated the current condition of the AC system and have proposed a series of steps to address the deficiencies in annual maintenance, implement a new management system and replace the aging air handlers. Peregrine supplied the Director with quotes for their work on these phases. The Director recommended moving forward Peregrine to develop scope of work and budgets for all 3 phases and the Board expressed support for the direction Director McCormack outlined to complete this project.

Chairman Barrett provided an update to the Board regarding the Mabel Chandler Memorial Wing. Attorney Dwyer has received consent from all interested parties to move forward with the change in development location from the East Wing to the West Wing. The next step is for Attorney Dwyer to apply to make this change official through the court system.

Director McCormack regretfully informed the Board she accepted the resignation of Ryan Brennan, Emerging Technologies Librarian as of October 23, 2015.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Ms. Veracco, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:07 pm.

Attest _____

David K. Pinsonneault, Secretary