

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on May 5, 2015, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur L. Barrett, Jr. (Chairman)  
Linda Laflamme  
Pauline Desautels  
Kathleen Veracco  
Maurice Arel

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, Kathy Bolton and Edmund Lowe.

Mr. Barrett called the meeting to order at 7:04 pm.

The Board examined the bills and, upon a motion duly made by Mr. Arel, seconded by Ms. Veracco, unanimously:

RESOLVED that bills in the amount of **\$34,696.92** be approved for payment from the FY2015 **Regular** budget and bills in the amount of **\$1,077.52** be approved for payment from the **Fines** budget.

Upon a motion made by Mr. Arel, seconded by Ms. Desautels, the Board unanimously **approved \$300 to be expended from the Bloomfield trust** to provide refreshments for a staff training to be held June 12, 2015.

Upon a motion made by Ms. Veracco, seconded by Mr. Arel, The Board unanimously **approved two expenditures from the Zylonis trust, \$50 to purchase Memorial Day flowers for the Zylonis gravesite and \$1200 to fund the Lithuanian conversation group in FY16.**

Upon a motion duly made by Ms. Veracco, seconded by Ms. Laflamme, the Board unanimously **approved the minutes of the April 7, 2015 meeting.**

Chairman Barrett updated the Board on the progress Attorney Dwyer has made with the Cy Pres process for the Mabel Chandler Memorial Wing renovation project. Attorney Dwyer has received consent from the Director of New Hampshire Charitable Trusts to move forward and has been in contact with the attorney representing Mabel Chandler's heirs.

Director McCormack provided an update on behalf of Mr. Pinsonneault that he is still pursuing a potential candidate to fill the vacant seat on the Board. The Board decided to table this discussion until next month's meeting.

Upon a motion made by Mr. Arel, seconded by Ms. Desautels, the Board **unanimously approved the appointment of Robert Little as part-time Security Guard at a salary of \$18,720 per year with a start date of May 4, 2015.** Upon a motion made by Mr. Arel, seconded by Ms. Desautels, the Board **unanimously approved the appointment of Jesse Reynolds as IT Coordinator at a salary of \$47,000 per year with a start date of May 11, 2015.**

Upon a motion made by Ms. Veracco, seconded by Ms. Laflamme, the Board **unanimously approved a delayed opening for the library on Friday, June 12<sup>th</sup> to allow for staff development.**

Director McCormack provided an update to the joint position of Hunt Building and Arts Commission administrator that will be added to the library. The mayor has confirmed if this line item is removed from the library's FY16 budget it will not be pursued. The library will not be responsible for funding the salary of this position.

Upon a motion made by Mr. Arel, seconded by Ms. Veracco, the Board **voted to enter a non-public session at 7:19 pm to discuss contract negotiations and salary compensation.**

The vote was taken by voice roll call which resulted as follows:

Yea: Arthur L. Barrett, Jr. (Chairman)  
Linda Laflamme  
Maurice Arel  
Pauline Desautels  
Kathleen Veracco

Attendees Edmund Lowe and Kathy Bolton exited the meeting.

Director McCormack presented a summary of a tentative agreement achieved with the library's collective bargaining unit. The contract is projected to be ready for full review at next month's meeting.

Director McCormack presented a plan to shift the division of duties between the Director and Assistant Director to accommodate the additional administrative position being added to the library staff. Assistant Director Hosking will add additional direct reports to her duties, allowing for the Director to directly supervise the new administrator. To compensate this change in duties Director McCormack proposed a salary increase for Assistant Director Hosking. Upon a motion duly made by Mr. Arel, seconded by Ms. Laflamme, the Board **unanimously approved a salary increase for Assistant Director Hosking to Grade 16, step 14 at the amount of \$73,225.**

Upon a motion made by Ms. Veracco, seconded by Ms. Laflamme, the Board **voted to leave the non-public session at 7:27 pm.** The vote was taken by voice roll call which resulted as follows:

Yea: Arthur L. Barrett, Jr. (Chairman)  
Linda Laflamme  
Maurice Arel  
Pauline Desautels  
Kathleen Veracco

Director McCormack updated the Board on three facility projects currently in process. Bids for repair of the elevator are due May 14, 2015. Three finalists have been selected for the

installation of a new security camera system; meetings are scheduled with them the week following Memorial Day. New security gates for the front doors are scheduled to be delivered this week.

There being no further business to come before the Board, upon a motion duly made by Chairman Barrett and seconded by Mr. Arel, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:35 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary