

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on December 1, 2015, in the Hunt Room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Arthur L. Barrett, Jr. (Chairman)
David Pinsonneault
Linda Laflamme
Pauline Desautels
Kathleen Veracco

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, and Holly Klump.

Mr. Barrett called the meeting to order at 6:59 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Veracco, unanimously:

RESOLVED that bills in the amount of **\$44,293.05** be approved for payment from the FY2016 **Regular** budget and bills in the amount of **\$919.58** be approved for payment from the **Fines** budget.

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Veracco, the Board unanimously **approved \$250 to be expended from the Stearns Trust to fund the purchase of replacement copies in the Goosebumps children's book series.**

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Veracco, the Board unanimously **approved \$260.00 to be expended from the Locke Trust to pay for professional services rendered by Attorney Dwyer of Barradale, O'Connell, Newkirk, & Dwyer, P.A..**

This is the final anticipated payment to Attorney Dwyer.

Upon a motion duly made by Mr. Pinsonneault, seconded by Ms. Desautels, the Board unanimously **approved the minutes of the November 4, 2015 meeting with one spelling correction to Mr. Pinsonneault's name on page three.**

Chairman Barrett presented a letter from the Board of Alderman inviting the Board to meet in a Joint Convention to swear in Holly Klump as trustee to fill the vacancy left by Maurice Arel and John Farrer as trustee to fill the vacancy left by Chris Hodgdon. The Joint Convention will take place on Tuesday, December 8, 2015 at 7:30 pm.

Director McCormack presented a travel request to attend the Public Library Association Annual Conference in Denver, CO April 5-9, 2016. Upon a motion made by Mr. Pinsonneault, seconded by Ms. Veracco, the Board unanimously **approved Director McCormack's travel request in the amount of \$1,830 to be paid from the regular budget.**

Director McCormack presented a draft of goals for the library's long range plan developed from staff input and community feedback. The Board expressed support for the vision of the library moving forward and the community directed goals presented.

Upon a motion made by Mr. Pinsonneault, seconded by Ms. Veracco, the Board **unanimously approved the appointment of Alan Witt as part-time reference librarian at the hourly rate of \$18.75 and a start date of December 15, 2015.**

Chairman Barrett inquired how improvements needed with the HVAC system will affect the Chandler Wing renovation. The Director explained the HVAC system repairs have yet to be scheduled, so it is too early to know if the two projects will coincide at all.

Chairman Barrett requested an update on the installation of the new security camera system. Director McCormack explained the camera and server equipment are delivered, however the selected wiring contractor has continually postponed the installation date and not been very

responsive to her attempts. To eliminate further delays, Director McCormack will be contacting another vendor that submitted a quote for the project.

Director McCormack notified the Board of her anticipated absence from the January meeting. Assistant Director Hosking will represent Administration in her absence.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault and seconded by Ms. Laflamme, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:16 pm.

Attest _____

David K. Pinsonneault, Secretary