

JOB HUNTING IS A FULL-TIME JOB...

and we're open full time to help you out.

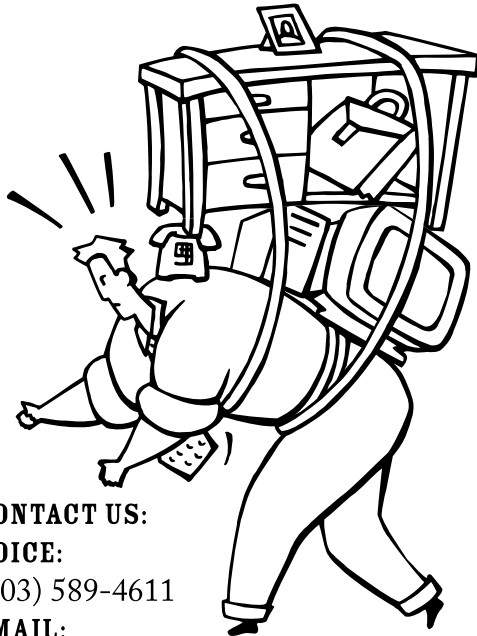
LIBRARY HOURS:

Monday - Friday: 9 am to 9 pm

Saturday: 9 am to 5:30 pm

Sunday: 1 pm to 5 pm

(closed Sundays from Memorial Day
weekend to Labor Day weekend)



CONTACT US:

VOICE:

(603) 589-4611

EMAIL:

reference@nashualibrary.org

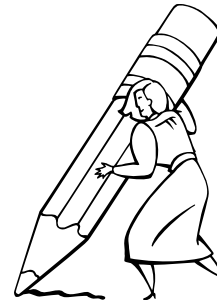
CHAT:

www.nashualibrary.org/askUsForm.htm

NASHUA PUBLIC LIBRARY

2 Court Street, Nashua, NH
603-589-4600, www.nashualibrary.org

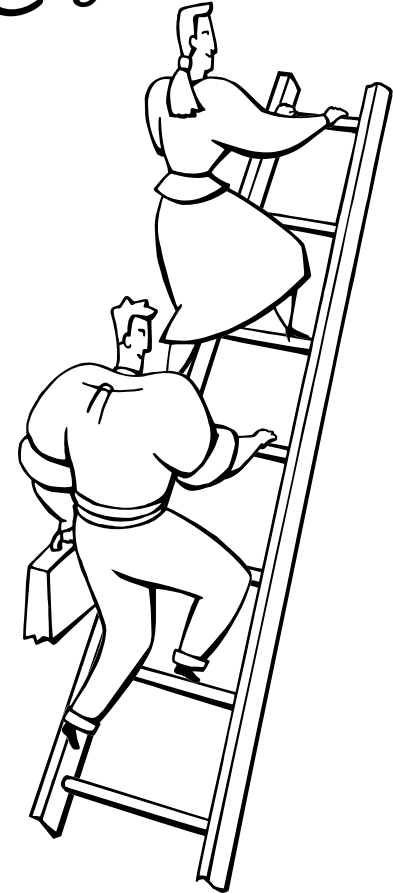
NOTES:



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JOB SEARCH & CAREER CHANGE RESOURCES @ your library



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JOB SEARCH & CAREER CHANGE RESOURCES

Whether you're looking for a job, seeking freelance work, starting a business, or pursuing a new career, your library is here for you. Check out these resources:

CAREER CENTER

A section of the library devoted to books about careers and writing resumes and cover letters. Located near the public computers on the main floor.

Go to <http://nashuapl.dynixasp.com> to search our catalog and to reserve books.

PUBLIC COMPUTERS

Search online for job listings, send email, type a cover letter, create a resume.

Microsoft Office applications are available on the computers on the main floor. Printing is available for a nominal fee.

Free wireless is also available

FREE COMPUTER CLASSES

Our reference librarians teach free workshops covering online job searching; computer basics; web design; and Microsoft Word, Excel, PowerPoint, Access, and more. Read descriptions of the classes at www.tinyurl.com/nplclasses. Registration is required. Call 589-4611.

IBROWSE ONLINE RESOURCES

Websites and paid subscription databases selected by our librarians. Topics include company information, careers, job listings, resumes and cover letters, salary guides, and unemployment benefits. www.tinyurl.com/ibrowsejobs.

LEARNINGEXPRESS LIBRARY

Online courses and practice exercises on choosing a career, job hunting, interviewing, networking, business writing, and more. Practice tests for civil service, nursing, CDL, military, and other exams. www.tinyurl.com/ibrowsejobs.

LIVE HOMEWORK HELP

The Adult Learner section of Live Homework Help offers live online help with writing resumes and other documents. www.tinyurl.com/npl2trs

FAX MACHINE

No charge for faxing resumes and cover letters to local and toll-free numbers (maximum 2/day).

REFERENCE DESK

Stop by the reference desk to get expert advice on using library resources.

IT'S FREE

These services are free, but a Nashua Public Library card is required to check out materials and to use iBrowse databases, LearningExpress Library, and Live Homework Help when outside the library. A library card is free to anyone who lives, works, owns property, attends school, or is retired from employment in Nashua. Spouses and children of Nashua employees (or retired employees) and property owners are also eligible for free cards.

TAKE A BREAK

Job-hunting can be stressful! When you need a break, get a cup of coffee from the machine near our front door and enjoy it in the café area in the lobby.

MAKE THE CALL

Need to make a phone call? Cell phones are allowed in the library, but please set them to vibrate and keep calls short and quiet. Cell phone use is not allowed at computers and in the quiet study areas. A pay phone is located in the front foyer.

