

**Friends of the Nashua Public Library
April 10, 2006 Meeting**

Attendees:

Carole Barker
Ken Batemen
Judy Blachek
Joe Dionne
Tina Donovan
Valerie Fletcher
Barb Kelliher
Vickie Meagher
Marjorie Morse
Liz Ullrich

NEXT MEETING: Monday, May 8, 7:00 PM, Media Wing in Library

NOTE: We need someone else to volunteer to take minutes for the May 8 meeting since Marjorie will be out of town.

3/13 Meeting Minutes Review

Approved with one amendment (misplaced Action Item).

Treasurer's report

Account balance as of April 1: \$991.04

We saw deposits from several new memberships and donations from [the](#) book sale at Library front desk; expenditures for printing brochures.

Membership

Current: 31 paid members.

Action Item: Liz - will let Judy know what booksellers to contact.

Book Sale

- We will sort the books next week; Judy will send out a schedule with the input from meeting attendees.
- Level of sorting - fiction, nonfiction, cookbooks, kids books, etc.
- Staffing at book sale: Two shifts, 7-11 and 10-2
- Need to record whether books were donated to Friends or discarded Library property
- If foul weather, we will see if theater is available, and then overflow into hallway
- If outside, we will have a series of tents set up
- We need bags!!!!
- Preview: 7-8:30 in East Wing; start staffing at 6:15
- Refreshments for Preview: homemade goods, little waters, coffee, tea, sodas (see Action Item List)
- Refreshments for Book Sale: donuts, bagels, and coffee (see Action Item List)

Director's Update

- Officially transferred book sale in front lobby to Friends group; as a result have had several donations from this activity
- Joe received fundraising ideas from someone and gave them to Judy
- Joe provided the group with the script from Aldermanic meeting where Joe and Tom Corbett presented

- Reductions in service sound drastic; level funded and then cut 5%; proposed cuts include closing the branch library, closing Sundays, laying off 3 part-time staff members from Court Street and from branch library; cutting book budget by \$15K; eliminating all funding for movies
- Joe has received calls from people who do not want to lose Sundays, etc.
- May get some local businesses to fund things like movies in Greeley Park
- Public hearing for 2007 budget is on April 21 at 6:30
- Mabel Chandler gifted Chandler Library to Board of Trustees; if library is able to sell this property they could use the proceeds to fund the completion of the East Wing and name it the Chandler wing (the branch doesn't do enough business to justify it's existence)
- Trend of libraries overall has been to add hours, not reduce

Infrastructure

- Tax-free status - wait until after April 15; Joe will contact accounting firms in city
- Web page - contact Tom Corbett to add info to site (like minutes, etc.)
- Joe will ensure there is a notice of Friends meeting at the front of the library
- We still need a Treasurer
- Judy created a form to institute a process for monetary requests from the library; she'll add a note that the form is for Library staff members
- Pay pal/credit cards - Pay pal can have a fee associated at front end; board of trustees will discuss at next meeting to see if it can be used for library and Friends donations; Ken will find out, from Friends perspective, what the fee is, what the process is, how it works, what we need to do, etc.

Highlights of Last Month's Action Items

- Judy contacted Telegraph and they are doing an article on us
- Judy called Audrey Farrar (former Friends President from years ago); she is not interested in becoming an active member
- Ken has had little response from his inquiries to the Manchester Library Friends Group
- Judy created a form for library staff members to use should they need to request an activity or project of the Friends
- Judy contacted PTOs re: Tutor.com
- Margie brought brochures to Toadstool Bookstore
- Carole Barker put brochures at City Hall and Curves (and added initials to brochures to identify location)
- Carole Barker met with the Children's librarian last week to get a list of potential authors to bring in; more details to follow in separate mail (Carole gathered lots of useful information that will be key in moving us forward in this area); some highlights: focus on grades K-6; no one time better than other, would be significant draw regardless; size of audience - 200 people could fit in children's area; 100 if theater were used; Carole now has a list of 15-20 authors, many only want to talk to teachers or other adults; fees range from \$800 - \$3000 depending on the author; need to schedule 6 mos to 1 year ahead of time; Judy suggested that we partner with local elementary schools to help pay for fee and expenses

Action Items

Refreshments for Preview

- Dawn Batemen: homemade goodies
- Valerie: sodas
- Liz: brownies
- Judy: little waters
- Margie: cups for coffee

Refreshments for Book Sale

- Margie: donuts, bagels, and coffee
- Judy: bagels

All

- We need bags for the Book Sale!!!

Joe

- Will try to find someone from Manchester Library Friends Group to talk to us about how to run a successful Friends group
- Will look into getting a poster at the front of the library to advertise the Friends group
- After April 15, contact accountants for assistance with our financial/tax issues

Judy

- Bring brochures to Annie's Bookswap
- Send out schedule for sorting books [DONE]
- Little waters for Preview
- Bagels for Book Sale
- Add note to monetary request form that this form is for use by library staff

Liz

- Brownies for Preview
- Names of booksellers to Judy

Margie

- Contact Tom Corbett about getting Friends minutes, etc., on website
- Cups for coffee for Preview
- Donuts, bagels, and coffee for Book Sale

Rosemarie

- Contact Interfaith re: distributing brochures

Valerie

- Soda for Preview